|  |  |
| --- | --- |
| **BOARD MEMBERS** | Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, Chris Stadnik, Joe Martineau, Doug Ball |
| **PRESENT** | Dean MacLean, Tracey Dreesen, Dave Walsh, Doug Ball, Noel Lourenco, Ray Chisholm, Dr. Brett Warren |
| **PROXY** |  |
| **ABSENT** |  |
| **GUESTS** |  |

|  |  |
| --- | --- |
| **Item #** | **Item Description** |
|  | **Call to Order:** 8:20 AM |
|  | **Declaration of Pecuniary Interest: None** |
|  | **Approval of Agenda:** Motion by: DW Second by: NL |
|  | **Approval of Previous Meeting Minutes:** Motion by: NL Second by: DW |
|  | **Finances**  **2022 Budget=** $418,699, **Tax Appeals** 2022 – amount to be paid back38K  **Budget** template submitted to by mid-January. Determine 2023 Tax Levy % ask = 3%  Makes 2023 Budget = $431, 260  **Town** is anticipating increasing property tax rate to 3.25% for 2023.  Discussion – have not kept up with the rate of inflation. Last year we asked for a 2% increase and this year 3% a 3% would be appropriate. Concerns with Bill 23 and how it will affect new development projects. The other two BIA’s are asking for 2 & 3% increase respectively.  **MOTION** to request a 3% increase for the BIA Tax Levy madeby DM second by DW. Motion carries |
|  | **Development Updates-Ray**  Town is in budget deliberations now. Looking for funding for improved street lighting from reserves. Study for Kerr St Street improvements is in the report that went to the budget committee.  Development Applications 550 Kerr Street going to land tribunal. Town meeting with developers.  50 Speers Rd wants to build a 27-story apartment.  Still no movement on the Kerr Street grade separation project.  Paving of Kerr Street – delayed till spring. |
|  | **Special Event Updates**  Kerrfest we have to raise more money to produce event and it has to be revenue neutral.  Kerr Village Tree Lighting & Holiday Market Sat Dec 3rd Market 10 am – 7 pm & Tree Lighting Festivities 3 – 6:30 pm – final report. Thanked Tracey and Ray for their assistance on the Tree Lighting. Had to delay start due to high winds.  2023 Events will be reported on at next meeting. |
|  | **Streetscape Updates-**  Report will go to council regarding lights and infrastructure improvements to Kerr Street. |
|  | **Executive Director Report:**  See attached report |
|  | **Motion to receive reports:** Motion by: DM Second by: RC |
|  | **New Business**:  None |
|  | **Kerr Village Insights:** |
|  | **Adjournment:** Motion by: Board |
| **13.** | **Next Board Meeting Date: Thursday February 23, 2023**  **Next Special Events Meeting: Thursday at 1 PM** |

**EXECUTIVE DIRECTOR REPORT**

* Christmas Tree Lighting & Market Event
* Met with Town Event Staff re: Tree Lighting
* Met with Town Finance Staff re: budget 2023 & Tax assessment appeals
* Artist of the Month January bulletin board display.
* Accountant monthly visit January
* January- met with Recovery and Resiliency Committee.
* Visited new merchants as well as other merchants for January
* Other duties performed as needed
* Prepared and submitted final reporting documents and accounting report to Province for grant (KPMG review engagement)
* Meeting for Taste of Oakville Feb 15 – March 10
* Processed invoices
* Preparing for 2022 Audit
* Delegated at Panning and Development Meeting – twice
* Attended Town Council Meeting
* Attended Oakville Economic Update

Key Updates sent to board:

Just want to pass along Happy Holiday wishes and to give everyone a bit of an update.

We had our 28th Annual Christmas Tree Lighting and Holiday Market on Saturday Dec 3rd. Considering the weather conditions that day it was well attended.

The market had to be delayed for 3 hours until the wind died down due to safety concerns. We commenced the festivities at 3 pm and went until 6:45 pm, the weather was much better a that time.

We had several Christmas characters including Santa, Mrs. Claus, Ballooning Elves, Minion, and the Grinch! Every child received a candy cane.  There was a roaming photo booth which proved very popular and successful.

For lighting the tree at 5:30 pm our dignitaries included Minister Anita Annand, MPP Stephan Crawford, Mayor Rob Burton, and our Ward 2 Councillor Ray Chisholm. We also had a representative from The Deane attend as they

were a sponsor. Local merchants included The Mermaid, Tim Hortons, and Hippie Pops. Tracey did a great job in organizing the market and I would like to thank Tracey for her time in organizing it. A few market people stayed away due to weather but

we still had several market people participate. People that attended seem to have a good time, enjoyed the event, and appreciated the effort to have one.

On Monday evening Dec 5th, as per the email that was sent, I attended the Town of Oakville Planning and Development Committee which includes all members of Town Council. In my remarks regarding the development on upper Kerr Street (550) it was noted that while we support responsible and balanced development, we also want to make sure that the proper infrastructure is in place, and we have plentiful commercial space to provide the amenities that people come to expect. There will be more to report on this at our next board meeting on January 26th.

Monday December 19, I attended Town Council to witness a request for report from Councillor Chisholm and Duddeck regarding a request that staff prepare a report to be referred to the 2023 Budget Committee for consideration outlining the Kerr Village Streetscape Christmas lighting and decoration and to consider, as a funding source, any applicable S.37 bonusing funds that may be eligible for the Kerr Village area.

As a side note to this there will also be a request regarding Kerr Street redevelopment later in the new year. Since our area is going to go through a period of intensification, we need to make sure that we have the proper infrastructure in place.

The Planning and Development Committee will be meeting on Jan 23 to consider an application for 50 Speers Road and to take public comments.

There have been several new businesses move into Kerr Street throughout the fall including Wet Coffee, Country Roads of Canada, My Back Shed, Wheels of Oakville (bicycle),  juice shop within Paws Love, and Mary’s Muffins.

Early in the New Year would like to have an open house since everyone is very busy this time of year, that is why there is no board meeting in December. It is one of the busiest times of the year!

Next board meeting is Thursday January 26th at 8:15 am. There will be much to report, and we have also need to plan our budget and annual general meeting.